Data Privacy Notice

This document explains how ISEE processes your personal data in the context of its activities.

Information collected

ISEE collects the following information:

Job applicants, employees and contractors

- Business contact information (e.g., name, address, email, and phone number)
- Professional CV
- Date of birth and other personal information as relevant
- Banking Information
- Job title or information relating to the consultancy tasks

Customer or other business contact

- Contact information (e.g., name, address, email, and phone number)

Purpose of the collection

The collected information facilitates our hiring process and ensures effective communication. During recruitment, this information helps ISEE assess qualifications and suitability for potential roles within the company. Additionally, maintaining accurate contact details allows us to communicate efficiently with our employees and contractors, ensuring seamless collaboration and support. We are committed to using this information solely for these purposes, respecting your privacy and maintaining confidentiality.

Data sharing and disclosure

Customer or other business contacts: ISEE does not sell or otherwise share your personal information with any third-party organizations, except when required by law.

Job applicants, employees and contractors: ISEE shares your personal information with third-party services to manage recruitments process, process your payroll and manage your benefits. It may also share your personal information to a third-party organization when required by law.

Data retention

Personal information collected is stored for as long as is necessary to fulfill the purpose for which we obtained your personal information unless ISEE is obliged under applicable laws and regulations to store the personal data for a longer period. In case of ISEE employees and contractors, following the conclusion of your tenure, we will securely store your information for an additional four years, in compliance with IRS requirements.

Contact information

Should you want to request access to, correction of, deletion of, and portability of your personal data, please contact ISEE DPO at privacy@isee.ai or send a letter to ISEE AI Attn: Data Privacy, 501 Massachusetts Avenue, Cambridge, MA 02472 USA.